

## **Discretionary Grant Invitation**

You have been invited to apply for funding through the Virginia Wellington Cabot's Discretionary Grant Program.

Funding requests to the Virginia Wellington Cabot Foundation are now being submitted through an online grants system. Prior to submitting a request, applicants need to complete a one-time registration. You will need to supply your contact information and create a password to log in to the system. The foundation prefers that the primary contact person complete the registration. If you have not yet submitted an online application through the GMA Foundations portal, you may register at any time.

If your organization has moved to a new location since creating your log-in or undergoes a change of address during the grantmaking cycle you have submitted for, please update the portal accordingly or contact foundation staff.

After you log in, click APPLY then enter the access code "vwcdisc" in the box labeled "Access Code." Then click the "VWCF - Discretionary Grants" Apply button to start your new application. Be sure to keep the password you will create where you or others in your organization can find it again for future use. If you have previously registered and submitted an online application to any GMA-affiliated foundation, use the same username and password – but be sure to enter the access code, "vwcfdisc" for this submission.

Click **Here** to Begin your Application

ACCESS CODE: vwcfdisc

<u>Important:</u> If you want to exit your application before it is complete, click on "Save Application" at the bottom of the screen. You can then come back later and continue to work on your application by signing in with your password and clicking "edit" your draft. There is also a "print packet" button if you wish to create a printable document for internal review. When your application is complete click the "Submit Application" button. A new screen will then appear confirming receipt of your application.

All applications must be received by midnight on September 5, 2025 – however, technical support is only available until 4pm. Please contact <a href="mailto:kfyrberg@gmafoundations.com">kfyrberg@gmafoundations.com</a> for tech support.